

Document No. \_\_\_\_\_ GENERAL SERVICES ADMINISTRATION  
 Review of this document by CIA has Washington 25, D. C.  
 determined that

- ☒ CIA has no objection to declass  
☐ It contains information of CIA  
 interest that must remain  
 classified  
☐ It contains nothing of CIA interest

Date 10 03 81 Reviewer 029725

October 22, 1957

GENERAL SERVICES ADMINISTRATION CIRCULAR NO. 145

TO: Heads of Federal Agencies

SUBJECT: Discretionary Authority to Pay Unsupported Prepaid Freight  
 Charges Shown as a Separate Item on Contractors' Invoices

GSA Declassification/Release Instructions on File

1. General. This Circular directs attention of Government agencies to Comptroller General's decision B-121220, dated August 2, 1957 (copy attached), on the above subject.

In the decision, the Comptroller General stated that where prepaid freight (including express) is charged as a separate item on a contractor's invoice and the charge appears to be reasonable but is not supported by the paid freight bill, the General Accounting Office will not insist upon such receipt being attached to the invoice where the amount claimed for freight charges is less than \$25.

2. Effect of Decision. This decision will reduce certain administrative costs of both the Government and its vendors, facilitate payment by the Government of contractors' invoices which include unsupported prepaid freight charges as a separate item, and eliminate inconsistencies in the processing by different Government agencies of such invoices.
3. Use of Authority. Agencies are urged to use the discretionary authority granted by this decision to the maximum extent practicable.

*Franklin G. Elcete*  
 FRANKLIN G. ELCETE  
 Administrator

Attachment